

BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
MARCH 3, 2003
6:30 P.M.

- I.** Call to Order
- II.** Invocation/Pledge of Allegiance
- III.** Adjustments/Approval of Agenda
- IV.** Public Comments
- V.** Approval of Consent Agenda

A. Minutes

- 1. Regular Meeting Minutes of February 17, 2003

B. Finance

We in receipt of the following FY 2002-2003 budget amendment and budget amendment transfer requests:

1) Cooperative Extension - Various programs

\$18,263 Increase	Various Fees	\$15,763
	Grant Funds	2,500

This budget amendment represents a request from the Cooperative Extension director to appropriate revenues in the amount of \$15,763 that have been collected over budget in various Cooperative Extension programs it administers, and to amend for a grant that has been awarded from International Paper for a "talking tree trail". The programs that are involved are Cooperative Extension (\$5,068 for supplies), Master Gardner's Program (\$3,820 for supplies, and \$250 for travel), Education (\$8,500 for supplies) and Volunteer Agricultural Board (\$625 for supplies). County funds in the amount of \$15,763 are involved.

2) Parks & Recreation

\$2,024 Increase	Contributions
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This amendment represent a request from the Parks & Recreation director to amend the Parks & Recreation budget for contributions received for the Concerts on the Coast program (\$1,000) and for the Special Olympics program (\$1,024). These contributed revenues will be used specifically in these aforementioned programs. County funds are not involved.

3) Health Department - Various programs

From	Family Health Personnel	\$22,056
To	General Health Services	9,943
	Maternal Health	6,175
	Family Planning	3,391
	Child Services Coordination	2,547

This budget transfer amendment represents a request from the Health director to cover the cost of a contract employee that filled an Accounting Clerk position that was vacant for several months due to the illness of the employee that occupied it, and the cost of incurring more contracted services than anticipated due to the difficulty of filling an interpreter position in the Family Health Personnel budget. All of this transfer will go to contracted services line item for the departments listed above. Additional County funds are not involved.

4) Health Department - Child Health

\$2,833 Increase	March of Dimes grant	\$2,250
	Fees	\$583

This amendment represents another request from the Health director to appropriate a grant from the March of Dimes in the amount of \$2,250 as well as an additional \$583 of revenue that has been received over budget. We understand that these revenues will be used to promote efforts to reduce the child fatality rate in the County. County funds in the amount of \$583 are involved.

5) Health Department - Environmental Health Food & Lodging
\$10,789 Increase State Revenue

This amendment represents another request from the Health director to amend for revenue received in the amount of \$11,286 from the State for the food and lodging program as a result of it achieving a 100% compliance rate for the County's inspections. Also included in this amendment request is a reduction of State revenue in the amount of \$497 due to the State not reimbursing the County for summer food inspections of lunchrooms this year. Therefore, the net amendment amount is a \$10,789 increase in State revenue. County funds are not involved.

6) Various School Capital Project Ordinances
\$520,499 Increase Sales Tax Refunds

This amendment represents the amount of sales tax refunds we have received regarding the following School capital projects:

Jesse Mae Monroe School	\$157,109
NBHS	133,343
SBHS	116,374
WBHS	113,673

In that we pay the sales tax directly from the capital project during construction, it is required by governmental accounting standards that we amend the amount of the sales tax refund back to the appropriate capital project after it is received. County funds are not involved.

7) Utility Fund

From	Utility - Field Operations	\$25,546
To	Utility - Customer Services	\$25,546

This budget amendment transfer represents a request from the Customer Services division of the Utility department recently moved under my supervision to replace two trucks used by the meter readers. We have temporary meter readers currently employed, and the vehicles that we have been able to get out of the vehicle pool for these meter readers are not reliable and have had to be towed on several occasions. The two trucks that we are requesting to be replaced will be moved to the temporary meter readers to provide a more reliable source of transportation. We were notified from the Field Operations division that this unencumbered balance became available after it procured its budgeted vehicles. Additional County funds are not involved.

We request the Board's concurrence to amend the FY 2002-2003 Budget Ordinance, the Jesse Mae Monroe School, NBHS, SBHS and WBHS Capital Project Ordinances accordingly.

C. **Road Petition**

1. Request approval of SR 2 Resolution for a portion of Executive Park Blvd.
2. Request approval of SR-2 Resolution for 2 unnamed roads in Shallotte Business Park.

D. **Solid Waste**

Request approval to waive tipping fees for Yaupon Beach Fire Department at the County Landfill.

E. **Resolution**

Request approval of Resolution Supporting Scheduled Openings of the Cape Fear Memorial Bridge.

VI. **Presentation**

1. Town Creek River (William Hickman)

VII. **Administrative Report**

1. **Planning – Text Amendment Z-03-01 – (Leslie Bell)**

Staff recommends that the Board of Commissioners consider approving Second Reading and adoption of Text Amendment Z-03-01.

2. **Planning – Map Amendment Z-03-02 – (Leslie Bell)**

Staff recommends that the Board of Commissioners consider denying Second Reading of Map Amendment Z-03-02.

3. **Planning – Map Amendment Z-03-03 – (*Leslie Bell*)**

Staff recommends that the Board of Commissioners consider approving First Reading of Map Amendment Z-03-03 and set a Public Hearing for April 7, 2003 at 6:00 p.m.

4. **Public Housing – Agency Annual Plan – (*Vonnie Fulwood*)**

Staff recommends that the Board of Commissioners consider setting a Public Hearing for April 7, 2003 at 6:15 p.m. to receive comments on the Brunswick County Public Housing Agency Annual Plan.

5. **Emergency Services – Fiber and Antenna Co-location agreements – (*Randy Thompson*)**

Staff recommends that the Board of Commissioners consider approving the BEMC Fiber and Antenna Co-location agreement and the ATMC Dark Fiber and Co-location Equipment Area agreement as presented.

VIII. County Attorney's Report

1. Deed of Dedication for Double Run Farms
2. Power of Attorney and Declaration of Representative
3. Closed Session

IX. Other Business/Informal Discussion

X. Adjournment